

21 SEP 1972

MEMORANDUM FOR: Director of Logistics

SUBJECT : Headquarters Master Plan Revision Schedule

1. In response to your request to revise the existing Master Plan to incorporate specific changes responsive to National Capital Planning Commission (NCPC) suggested modifications, the Building Planning Staff is proceeding on a revised work schedule targeted for the earliest possible submission of the Master Plan to NCPC by 15 November 1972 for a January 1973 hearing date.

2. While the existing Master Plan is basically sound and does meet the conceptual needs of the Agency, the planned new modifications will involve some architectural study and drawing changes. A priority staff effort will be made with assistance by other members of the Real Estate and Construction Division, OL, as and if required to meet the following revised schedule:

REC'D	MASTER PLAN REVISION SCHEDULE	TARGET DATE
1 DC 9/25	a. Preliminary Conceptual Changes and Sketches (Development and Preparation) 1 week	29 September 1972
2 FX 9/25	b. Internal Review, Approval and Finalization 1 to 2 weeks	13 October 1972
3 SA 4/1/72	c. Master Drawing Changes (Preparation of Final Drawings) 2 weeks	27 October 1972
4 BPS	d. Reproduction of Required Drawings (Preparation of Presentation and Submission Copies) 1 week	3 November 1972
5 BPS		
6 BPS		
7 FILE		

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- e. Final Review and Submission to NCPC
(Due 6 weeks prior to January 1973
hearing date) 1 1/2 weeks

15 November 1972



Chief
Building Planning Staff, RECD/OL

STATINTL

D/L Distribution:

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ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Headquarters Master Plan Revision Schedule

FROM:		EXTENSION	NO.	
Chief, Building Planning Staff, RECD/OL 905 Ames Center Building		3553	DATE 21 SEP 1972	
TO: (Officer designation, room number, and building)	DATE		OFFICER'S INITIALS	COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)
	RECEIVED	FORWARDED		
1. Director of Logistics 1206 Ames	22 SEP 1972			
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5. DC/RECD		9/26	Adels	
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